

# Verizon Innovative Learning Schools (VILS) Hotspot Model District Lead Expectations



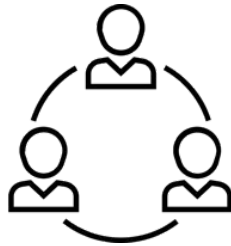
The VILS District Lead is a district-level employee who will be the primary point of contact (POC) for district communication and overall project management with Digital Promise and Verizon. This person should have a high-level understanding of the operations, policies, and key people in the district, and be able to navigate and communicate through these channels with ease.

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## Key Responsibilities Include:



Participate in online onboarding for VILS leadership.



Collaborate with Digital Promise staff and district leaders to develop strategic plans and navigate through district and school channels to execute those plans.



Work closely with district and school leadership to develop policies and strategies for communications with parents and community stakeholders.



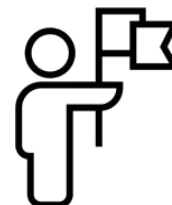
Work closely with district IT department to ensure that technology requirements have been met, including inventory processes, off-campus filtering, appropriate break-fix protocols, and hotspot protection processes.



Work closely with school and technology leadership teams to ensure that the school has adequate IT support.



Support school leaders as needed with processes for distribution of hotspots.



Serve as point of contact for escalation related to professional learning and IT should other POCs not be available or responsive.