

Verizon Innovative Learning Schools (VILS) Hotspot Model Liaison Expectations



The **VILS Liaison** is the school-based point of contact for the VILS Hotspot Model. Their primary role is to support professional learning for all teachers participating in the program. It is strongly preferred that this role be filled by an individual who has prior instructional coaching experience. If a prospective VILS Liaison does not have prior coaching experience, they have the option of participating in a VILS coaching pathway. The role can be filled by a small team of individuals, however one person will need to serve as the sole point of contact for meetings, communications, and program reporting with the Digital Promise team.

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Key Responsibilities Include:



Works closely with district and school leadership to ensure school meets all VILS Hotspot Model objectives.



Manages the hotspots inventory, including oversight of any issues related to distribution, tracking, return, and replacement of any damaged or missing hotspots.



Supports teachers in professional learning, and ensures that the school achieves its target of at least 30% of teachers submitting micro-credentials each semester.



Documents the impact of the VILS Hotspot Model on students, teachers, and school culture, and shares key milestones with the VILS team, reporting on successes and accomplishments as well as any challenges.



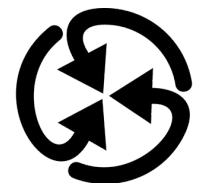
Participates in the micro-credential program and other professional learning opportunities alongside teaching staff.



Participates in quarterly VILS Hotspot Model webinars.



Works closely with the School-based IT Lead to manage any technical issues that may arise with hotspots.



Participates in monthly small group meetings (approx. 30–60 minutes) with other district VILS Liaisons and Digital Promise.