Verizon Innovative Learning Schools (VILS) Hotspot Model
District Lead Expectations

The VILS District Lead is a district-level employee who will be the primary point of contact (POC) for district communication and overall project management with Digital Promise and Verizon. This person should have a high-level understanding of the operations, policies, and key people in the district, and be able to navigate and communicate through these channels with ease.

Key Responsibilities Include:

- Participate in online onboarding for VILS leadership.
- Collaborate with Digital Promise staff and district leaders to develop strategic plans and navigate through district and school channels to execute those plans.
- Work closely with district and school leadership to develop policies and strategies for communications with parents and community stakeholders.
- Work closely with district IT department to ensure that technology requirements have been met, including inventory processes, off-campus filtering, appropriate break-fix protocols, and hotspot protection processes.
- Work closely with school and technology leadership teams to ensure that the school has adequate IT support.
- Support school leaders as needed with processes for distribution of hotspots.
- Serve as point of contact for escalation related to professional learning and IT should other POCs not be available or responsive.

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