

Verizon Innovative Learning Schools (VILS) Hotspot Model District IT Lead Expectations



The VILS District IT Lead is a district-level employee who will be the primary point of contact with Digital Promise and Verizon for the management of hotspots and any technology issues that may arise. This person is responsible for the set up, filtering, and management of all hotspots in the program, and works closely with the School IT Lead at each school to resolve incidents and create support structures at the school level.

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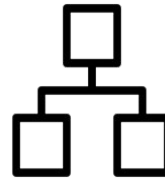
Key Responsibilities Include:



Create and track inventory of all hotspots, including implementing a system for asset tags.



Implement a filtering solution to ensure that all content accessed through the hotspots is filtered.



Create a support structure for schools to ensure timely and effective support for hotspot or technology incidents.



Participate in quarterly VILS Hotspot Model IT webinars.



Work with district/school leadership to communicate support structures and all IT processes clearly to staff.



Monitor and analyze hotspot inventory and share reports, as needed, with Digital Promise and Verizon.



Work with district leadership and School IT Leads to ensure hotspots are managed effectively and repaired or replaced promptly if damaged or lost.